



October 26, 2021

Jen Yang
Procurement Manager
First Service Residential
303 E Wacker Dr. Suite 1900 | Chicago, IL 60601
25 NW Point Blvd. Suite 330 | Elk Grove Village, IL 60007

Dear Jen,

J. Hershey Architecture, Inc. is pleased to again be part of the In Good Company Vendor Program. We propose the following offers to FirstService Residential Clients when performing architectural/engineering services:

1. J. Hershey Architecture, Inc. may perform a Work Order to evaluate an individual Unit for issues such as water infiltration, structural settlement or cracking, noise issues, etc. for a fee not to exceed \$3,000.00 per Unit, per our standard hourly rates. The Work Order shall include a Site Visit to the Unit and a Written Report detailing our findings and recommendations for repair as deemed necessary by the Consultant. Removal of existing materials, testing and operation of equipment is excluded.
2. Upon written request, J. Hershey Architecture, Inc. shall provide Clients with a 50% credit (up to \$1,000.00 per our standard hourly rates) off the Phase 1 Evaluation (to be applied at the end of the project) when the Client signs for all four Professional Phases at the same time. The four Phases include:
Phase 1 Initial Evaluation
Phase 2 Drawings and/or Specifications
Phase 3 Bid Phase
Phase 4 Construction Administration

Professional services include capital improvement or repair projects such as for re-roofing, wall cladding, balconies, structure, site drainage, etc...

3. J. Hershey Architecture, Inc. may provide Architectural Reviews of plans for individual unit renovations for Condominium Associations. If J. Hershey Architecture is engaged as an Association Consultant for these types of reviews, we may review the current Association guidelines, if available, at no cost to the Association. If there are no guidelines or if the guidelines are in need of modifications, we may assist with the creation or modifications to the construction and/or architectural review guidelines at no cost.

Please do not hesitate to contact me directly with any questions you might have to our proposed offers. We look forward to working with FirstService Residential as a Vendor in the In Good Company Vendor Program.

Sincerely,

John M. Hershey

J. Hershey Architecture, Inc.
John M. Hershey, AIA, LEED AP, NCARB, RS
President